

COVENANT

OF THE CHRISTIAN CHURCH

(DISCIPLES OF CHRIST) IN OREGON and SOUTHWEST IDAHO

HISTORICAL NOTE

The Christian Church (Disciples of Christ) in Oregon and Southwest Idaho is the legal successor of the Christian Missionary Convention of Oregon founded in 1860, which later became the Missionary Society of Oregon. The first Constitution was adopted in 1882 under the name of Christian Mission Convention of Oregon, which later changed to Oregon Christian Missionary Convention and later to Oregon Christian Missionary Society. The name of the Oregon Christian Missionary Society was officially changed to Christian Church (Disciples of Christ) in Oregon on the 13th day of July, 1967. This included the relationship with the Christian Women's Fellowship. The following Covenant and Guidelines were adopted by the Regional Assembly of the Christian Church (Disciples of Christ) in Oregon on Friday, May 17, 1985, at First Christian Church, Eugene, Oregon. and revised by the Regional Assembly on Saturday, May 3, 2014 at Hood River Valley Christian Church, and by the Regional Assembly on Saturday, May 21, 2016 at Northwood Christian Church in Springfield, Oregon. This action changed the organizational name to Christian Church in Oregon and Southwest Idaho.

PREAMBLE

- ◆ As members of the Christian Church we confess that Jesus is the Christ, the Son of the living God, and proclaim him Lord and Savior of the World.
- ◆ In Christ's name and by his grace we accept our mission of witness and service to all people. We rejoice in God, maker of heaven and earth, and in the covenant of love which binds us to God and one another.
- ◆ Through baptism into Christ we enter into newness of life and are made one with the whole people of God.
- ◆ In the communion of the Holy Spirit we are joined together in discipleship and in obedience to Christ.
- ◆ At the table of the Lord we celebrate with thanksgiving the saving acts and presence of Christ.
- ◆ Within the universal church we receive the gift of ministry and the light of scripture.
- ◆ In the bonds of Christian faith we yield ourselves to God that we may serve the One whose kingdom has no end.
- ◆ Blessing, glory and honor be to God forever. Amen.

COVENANT

ARTICLE 1. NAME

The name of this body shall be Christian Church (Disciples of Christ) in Oregon and Southwest Idaho, hereinafter referred to as the Regional Church.

ARTICLE II. NATURE AND PURPOSE

A. NATURE

Within the whole family of God on earth, the Church appears wherever believers in Jesus Christ are gathered in His name. Transcending all barriers within the human family such as race, sex, or culture, the Church manifests itself in ordered communities of disciples bound together for worship, for fellowship and for service, and in various structures for mission, witness and mutual discipline, and for the nurture and renewal of its members. The nature of the Church, given by Christ, remains constant through the generations; yet, in faithfulness to its mission it continues to adapt its structures to the needs and patterns of a changing world. All dominion in the Church belongs to Jesus Christ, its Lord and head, and any exercise of authority in the Church on earth stands under His judgment.

B. PURPOSE OF THE REGIONAL CHURCH

- Section 1. To proclaim, teach and live out the gospel of Jesus Christ, thus extending the ministry in mission, witness and service among the people and social structure of the region.
- Section 2. To establish, receive and nurture congregations in the region, providing help, counsel and pastoral care to members, ministers and congregations in their mutual relationships, and relating them to the world-wide mission and witness of the whole Church.
- Section 3. To provide smaller geographical districts, areas or clusters within the Regional Church to enhance fellowship, communication and inter-relatedness.
- Section 4. To provide an Assembly for inspiration, education, fellowship and to take action on matters and issues facing the congregations and the Church at large, its related divisions, institutions and organizations.
- Section 5. To promote the fulfillment of the Christian mission through: a) The establishment of a Regional Church organizational structure which will include a Regional Board, officers, professional ministerial staff, and other necessary elements. The majority of the Regional Board shall be composed of lay members from participating congregations. b) The development of an orderly procedure for the certification and endorsement of clergy. c) The establishment, operation and support of special missions and ministries, schools, camp, assemblies, and such other works as shall advance the cause of Christ. d) The promotion and encouragement of participation in the program and work of the Regional Church, and the Christian Church (Disciples of Christ) in the United States, Canada and throughout the world. e) The manifestation of a Christian spirit toward other religious bodies and sharing in the work and witness of ecumenical efforts and cooperating with other movements that seek to promote the Kingdom of God.
- Section 6. To exercise, as a corporation not for profit, all powers authorized by law.

ARTICLE 111. MEMBERSHIP

All congregations of the Christian Church (Disciples of Christ) listed in the Oregon and Southwest Idaho section of the latest edition of the Year Book and Directory of the Christian Church (Disciples of Christ) in the United States and Canada shall be considered members of the Regional Church.

Other congregations or Communities of Faith formed under established Regional policies desiring to participate in the Regional Church shall, in addition to affirming the purposes outlined in this Covenant and the latest edition of The Design for the Christian Church (Disciples of Christ) in the United States and Canada:

1. Take congregational action expressing its desire and intention to become a recognized congregation of the Christian Church (Disciples of Christ) and be listed in the Year Book and Directory.
2. Provide the Regional office with a copy of a document containing the declaration of its desire and intention to be a recognized congregation of the Christian Church (Disciples of Christ). (The document may be the congregation's charter, constitution, by-laws, or a notarized statement of the congregation's action).
3. Seek Regional endorsement of the congregation's request for recognition and listing attested by the Regional Minister-President. This Regional endorsement shall be sent to the office of the General Minister and President for filing with the Year Book and Directory.

Membership in the Regional Church shall not in any way infringe upon the autonomy of member congregations.

All organizations and institutions which are related to the Christian Church (Disciples of Christ) in the United States and Canada projecting program or financial support within Oregon and Southwest Idaho, as defined by

General Assembly Resolution 1325 and which accept the purpose of this Covenant shall be eligible to become a part of the Regional Church.

As a member of the body of Christ, every person who is a member of a congregation of the Christian Church (Disciples of Christ) in Oregon and Southwest Idaho, as listed in the latest edition of the Year Book and Directory of the Christian Church (Disciples of Christ) holds membership in the Regional Church and in the Christian Church (Disciples of Christ) in the United States and Canada. The Regional Church shall determine procedures of recognition whereby other persons who support purposes of the Christian Church (Disciples of Christ) but do not have access to membership in a recognized congregation may participate in Regional and General work. Termination of congregational, organizational or institutional affiliation shall be made by presentation of a notarized statement from the congregation organization or institution which the Regional Minister will forward to the General Minister and President of the Christian Church (Disciples of Christ) in the United States and Canada or by a three-fourths vote of the Regional Board, with a written notice of termination being presented to the congregation, organization or institution. This action will not be taken without due process.

ARTICLE IV. PARLIAMENTARY AUTHORITY AND AMENDMENTS

A. PARLIAMENTARY AUTHORITY

For parliamentary procedure in all meetings of this organization, this Covenant recognizes Robert's Rules of Order, the latest edition and/or any special rules of order that have been adopted. A parliamentarian (appointed by the moderator) shall serve at all meetings of the Regional Assembly and the Regional Board.

B. AMENDMENTS

This Covenant may be amended by a two-thirds vote of those present and voting at a Region Assembly, provided the proposed amendment was presented in writing at the preceding Regional Assembly.

PROVISIONAL GUIDELINES OF THE CHRISTIAN CHURCH

(DISCIPLES OF CHRIST) IN OREGON and SOUTHWEST IDAHO
(Approved by the Regional Board of Directors on February 24, 2001
and Revised 2/1/14, May 21, 2016, November 6, 2021)

ARTICLE I. REGIONAL ASSEMBLY

A. TIME, PLACE AND PURPOSE

- 1) Regular meetings of the Regional Assembly shall be held biennially, in the even numbered years, at a time and place to be determined by the Regional Board. At that time a class of Regional Board members and officers and Regional members of the General Board shall be elected. The Assembly shall be for inspiration, education, fellowship and the business of the Region. It shall receive executive and program reports from the Regional Board of Directors and Regional Ministers.
- 2) Special meetings of the Regional Assembly may be called by the Executive Committee of the Regional Board of Directors. Voting delegates to such special meetings shall consist of those delegates registered for the previous Regional Assembly of the Christian Church (Disciples of Christ) in Oregon and Southwest Idaho. Notice of a special meeting, and its purpose, shall be published in the Regional paper not less than thirty days prior to the meeting.
- 3) Cluster, District and Regional events, workshops and seminars shall be planned and implemented throughout the Region for the purposes of leader training, fellowship and congregational growth in the odd numbered years when no Regional Assembly is held.

B. DELEGATES AND ALTERNATES

Delegates shall be elected or appointed in the following manner: Each congregation shall be entitled to elect or appoint one delegate for each 25 participating members, up to 500 participating members. Those congregations larger than 500 participating members shall be entitled to one additional delegate for each 100 participating members or major fraction thereof over the first 500. The basis of such determination shall be the latest edition of the Year Book and Directory of the Christian Church (Disciples of Christ) in the United States and Canada. Each congregation may elect or appoint a similar number of alternates. Six months prior to each Regional Assembly the Regional Minister-President shall notify each congregation of its appropriate number of delegates. The names of delegates and alternates so elected or appointed shall be submitted to the Regional office for submission to the Credentials Committee of the Regional Assembly at least forty-five days in advance of the date of the Assembly.

C. VOTING

Each qualified delegate to the Regional Assembly shall have one vote in the deliberations of the Assembly. No proxy or absentee voting is permitted. All other members of the participating congregations shall have the right to attend the Assembly and the privilege of voice, but not vote, in its deliberations. Voting delegates at the Assembly shall include:

- 1) Those officially designated as delegates by participating congregations, or their alternates, if certified by the Credentials Committee.

- 2) All ordained and commissioned ministers residing and/or serving in Oregon or southwest Idaho who hold ministerial standing in the latest edition of the Year Book and Directory of the Christian Church (Disciples of Christ) in the United States and Canada, as defined in *Theological Foundations and Policies and Criteria for the Ordering of Ministry in the Christian Church (Disciples of Christ)*
- 3) The chief administrative officer of recognized units of the Christian Church (Disciples of Christ) existing in the Region.
- 4) Members of the Regional Board of Directors

A majority of delegates present and voting at a given session shall constitute a quorum.

D. PROGRAM PLANNING

The latest edition of the Regional Assembly Program Planning Manual shall be the guide for Regional Assembly planning.

E. CLASSIFICATION OF BUSINESS ITEMS

- 1) Reports. Reports are summaries of ministries performed, projections of future plans, and financial accounts of the regional manifestation of the church.

Appropriate actions: Since Reports are received by the Regional Assembly as evidenced by their inclusion in the Program Book, no vote is required.

- 2) Operational, Policy and Organizational Business Items. Business items "in the traditional sense of the word," establish policy, authorize programs, approve directions, or suggest action by the Regional Assembly.

Appropriate actions: Adopt; not adopt; commit to the Recommendations Committee for either two purposes, a) for amendment or revision, or b) for designation of a place or body to which the Business Item may be referred by further investigation.

- 3) Study Documents. A study document is a study and analysis of a subject which involves ethical, moral and religious elements, has been authorized by the Regional Board or Regional Assembly, and fairly sets forth various points of view held by sincere Christians.

Appropriate actions: To issue for Study; Not issue for Study.

- 4) Items for Reflection and Research. Items for Reflection and Research include issues for further exploration; issues that may be presented to the church in a variety of ways other than formal resolutions; concerns for future sense-of-the-Assembly resolutions; subjects that will be the focus of a workshop at the next Regional Assembly.

Appropriate actions: Accept for Reflection and Research; Not accept for Reflection and Research

- 5) Sense of the Assembly Resolutions: Sense of the Assembly Resolutions are a means through which the Regional Assembly may communicate with the Regional Church or congregations, or the whole church on questions of conscience, and are a means by which the Regional Assembly may express its witness on ethical, moral, and religious matters to the church, nation and world.

Appropriate actions: Adopt, Not Adopt, Commit to the Recommendations Committee for one of two purposes: a) amendment or revision, or, b) designation of a place or body to which the Resolution may be referred.

F: ASSEMBLY COMMITTEES

1) CREDENTIALS COMMITTEE

A Credentials Committee for the approving and seating of delegates to the Regional Assembly shall be appointed by the Regional Board. This committee shall be composed of three members, at least one of whom shall be a member of the Regional Board.

2) NOMINATING COMMITTEE

A Nominating Committee shall be nominated by the Moderator and confirmed by the Regional Board at least six months prior to the Regional Assembly to nominate for election at the Regional Assembly a class of Regional Board of Directors-at-large, Regional officers, commission chairpersons and Regional delegates to the General Board. This committee shall consist of at least four members from the Regional Board and at least one representative from each of the districts of the Region, all to be from member congregations. The Regional Minister-President, or an appointed staff member, shall provide staff services and counsel to the committee. The Committee will consult with each nominee's pastor prior to recommending for election.

3) RECOMMENDATIONS COMMITTEE

A Recommendations Committee consisting of three Regional Board members and one member from each district shall be nominated by the Moderator and confirmed by the Regional Board for the purpose of processing all items of business to appear before the Regional Assembly. The committee shall be appointed at least 90 days prior to the Regional Assembly.

a) Items of business may be submitted by any member congregation, or by the Regional Board.

b) All business items to be considered must be in the Regional Office 45 days prior to the Regional Assembly.

c) An item of business may be considered an emergency if its content is of such nature that it could not have been regularly filed 45 days prior to the Assembly.

ARTICLE II REGIONAL BOARD OF DIRECTORS

A. MEMBERSHIP

The Regional Board of Directors shall be composed of three representatives (at least two of which shall be lay persons) from each district elected at large from different congregations whenever possible, and the Moderator, First Vice-Moderator, Second Vice-Moderator, Treasurer, Commission and Standing Committee Chairpersons, Regional CWF and CMF Presidents, Representative of the Regional Youth Council and those Senior Ministers, or their designees, of congregations not otherwise represented on the Regional Board of Directors. Non-voting members of the Board shall be staff persons, the Regional Ministers, Moderator-elect, recording secretary, those executives or representatives from general, regional, educational or ecumenical units within the Region, and all members of the General Board of the Christian Church (Disciples of Christ) in the United States and Canada residing in the Region. In no event shall the Regional Board consist of more appointed members than elected

members. Every effort will be made to maintain a relative balance between male, female, youth, laity and clergy representation. This principle of balance shall apply to all commissions and committees of the Region, insofar as it is possible.

B. FUNCTIONS

The Board's functions are to establish general policy, to hear reports of the commissions, Regional staff, and units, and approve major financial matters, including the biennial budget. A majority of the voting members shall constitute a quorum. Board members shall be notified within thirty days prior to meetings.

C. TERMS OF OFFICE

The terms of office shall be four years for Board directors elected at large with approximately one-half of the Board elected at each Regional Assembly. A Board director may be elected to another term after the expiration of one year.

D. MEETINGS OF THE BOARD OF DIRECTORS

Regular meetings of the Board shall be held at least three times annually, in February, June and November. Special meetings may be called by the Moderator or the Regional Minister-President or six voting members of the Regional Board.

ARTICLE III. OFFICERS

A. GENERAL

The officers of the Christian Church (Disciples of Christ) in Oregon and Southwest Idaho shall be the Moderator, Moderator- elect, First Vice-Moderator, Second Vice-Moderator, and Treasurer, who shall serve as officers of the Regional Board and Regional Assembly. Each officer shall be an active member of a Christian Church (Disciples of Christ) congregation in Oregon or southwest Idaho and shall have served in positions of Regional leadership. These elected officers shall not be considered as representatives from the district of their residence. The term of office for officers shall begin in the adjournment of the Regional Assembly where elected.

B. MODERATOR

The Moderator shall preside at sessions of the Regional Board, Regional Assembly, Executive Committee and Cabinet; and shall assume such other duties and responsibilities as may be assigned by these bodies. The Moderator shall serve for a term of two years.

C. MODERATOR-ELECT: The Moderator-elect shall serve a term of two years previous to being elected as Moderator. The purpose of this year shall be to prepare the candidate for the office of Moderator.

D. FIRST VICE-MODERATOR

The First Vice-Moderator shall serve as the chairperson of the Goals and Directions Committee, as well as any other duties assigned by the Regional Board. The term of office shall be two years and the First Vice-Moderator shall perform the duties of moderator in event of absence or inability of the Moderator.

E. SECOND VICE-MODERATOR

The Second Vice-Moderator term of office shall be two years and the Second Vice-Moderator may be eligible for re-election for one succeeding term.

F. TREASURER

The Treasurer shall serve for a two-year term and shall be eligible for re-election. The Treasurer shall be a member of the Finance Commission.

ARTICLE IV. EXECUTIVE COMMITTEE/TRUSTEES

A. MEMBERSHIP

The Executive Committee shall be composed of the Moderator, First Vice-Moderator, Second Vice-Moderator, Treasurer and two at-large Board members elected by the Board, each having one vote, along with the Regional Minister-President, and Moderator-elect, who will serve ex-officio, without vote.

B. FUNCTION

The Executive Committee shall be empowered to carry on the business of the Region between Regional Board meetings. It shall report its actions to the Regional Board.

C. TERM OF OFFICE

The term of office shall be from Regional Assembly to Regional Assembly.

D. TRUSTEES

The members of the Executive Committee shall serve as the Trustees of the Region.

E. MEETINGS

Regular or special meetings of the Executive Committee shall be scheduled by the Moderator or the Regional Minister-President.

ARTICLE V. REGIONALLY ELECTED GENERAL BOARD DIRECTORS

Regionally elected General Board of Directors shall serve only while active members of a participating congregation in the Oregon and Southwest Idaho Region.

ARTICLE VI. REGIONAL STAFF

- A. The Regional Ministerial staff shall be composed of the Regional Minister-President and Associate Regional Minister(s) as deemed necessary by the Regional Board; be responsible for the interpretation and administration of the total program of the Region; be ex-officio, non-voting members of the Board; hold regular meetings for discussion, coordination, implementation and evaluation of program and be bonded.
- B. The Regional Minister-President shall serve as a pastor to the pastors, and pastor-at-large to congregations; be the chief executive officer and legal agent with administrative responsibilities for the total program of the Region; serve on the Board, Executive Committee, Cabinet, and all appropriate committees and commissions; represent the Region in all denominational ecumenical interests or may delegate an alternate and be responsible to the Regional Board.

- C. The Regional Minister/President shall be called by the Regional Board of Directors upon recommendation of the Search Committee for an indefinite period of time and may be terminated by either party by a notice in writing, given not less than 90 days prior to the effective date of termination.
- D. The Regional Minister/President, in conjunction with the Goals and Directions Committee, submit annual goals, objectives and priorities by the February Board of Directors meeting each year to be approved by the Board. The approved goals, objectives and priorities will be communicated throughout the Region in a timely and thorough manner following the February meeting of the Board.
- E. The Regional Minister/President shall receive an annual Performance Review to be conducted by the Pastoral Relations Committee using a performance evaluation instrument of the Committee's choosing. The results of the review will be shared first with the Regional Minister/President and second with the Regional Board of Directors at the November meeting of the Board.
- F. Associate Minister(s) shall work under the direction of the Regional Minister-President. Specific areas of work will be on the basis of a team decision, taking into account the particular skills, understandings and schedule of each member.
- G. Support staff may be employed by and shall be responsible to the Regional Minister-President. This shall be done within budgetary limitations.

ARTICLE VII. DISTRICTS .

As one way of encouraging the development of fellowships, communications and services, the Oregon and Southwest Idaho Region shall be divided into Five districts by the Regional Board.

ARTICLE VIII. PROGRAM AND COMMISSIONS

The various programs and missions of the Regional Church, approved by the Regional Board, shall be carried out under the responsibility and authority of Commissions. The chair of each commission, unless otherwise noted, shall be elected by the Assembly for a four year term. Eight commission members shall be nominated by the Moderator and elected by the Board of Directors for each Commission. Terms of office for commission members shall be four years with one half appointed following each biennial Assembly

A. COMMISSION ON PROGRAM PLANNING (COPP)

The purpose and task of the Commission will be to plan specific programs and events in the areas of Church Growth and Revitalization, Congregational Leadership, Christian Learning, World and Local Outreach, Youth, Ecumenism, and such other programs that will support local congregations and growth of the Region. The Commission will meet frequently and perform its function through Ministry Teams or task groups, identifying and recruiting persons to serve on the Ministry Teams with a passion and gift for the task identified. COPP shall be chaired by the Regional Minister President.

B. COMMISSION ON FINANCE AND ADMINISTRATION (COFA)

The Commission on Finance and Administration shall recommend to the Board financial policies and procedures, prepare and submit a budget for each biennium and submit to the Board of Directors and to the General Commission on Mission Funding. COFA shall make a finance report at each regular Regional Board meeting, and make such recommendations for budget adjustments as shall be required from time to time.

C. COMMISSION ON THE MINISTRY (COM)

The Commission on the Ministry shall be responsible for commissioning, licensing lay ministers, provide "under care" for seminary students from the Region, approve ordinations for seminary graduates or other duly qualified candidates, grant "standing" to ordained ministers in the Region, develop and monitor such policies as necessary to maintain a high standard for ministerial standing in the Region. The Commission will prepare policy manuals setting forth the criteria and processes for licensing, ordination, standing and removal of standing.

D. OTHER COMMISSIONS

Other Commissions may be established by the Regional Board as needed to further accomplish goals and priorities for the Region as deemed necessary.

ARTICLE IX. BOARD COMMITTEES

A. GOALS AND DIRECTIONS COMMITTEE

A Goals and Directions Committee, of at least ten person to guide the Region in evaluating the past, planning the present and dreaming for the future, by monitoring and evaluating the accomplishments of the current year, setting immediate and measurable directions, and setting long range goals, shall be chaired by the First Vice Moderator. This committee shall act as the Covenant and Guidelines Review and Revision Committee. Committee members shall be nominated by the Moderator for four year terms, one half to be elected by the Board of Directors following each biennial Assembly.

B. PERSONNEL COMMITTEE

A Personnel Committee in consultation with the Regional Minister President, shall annually review and make recommendations concerning the work of the staff, salary schedules, benefits, sabbaticals, working conditions and vacation periods. The Committee shall be chaired by the Moderator Elect and consist of five persons including the Chair for two year terms with four members nominated by the Moderator and confirmed by the Board of Directors. The Personnel Committee shall have responsibility for staff as prescribed in the latest edition of the Personnel Policies Manual and will conduct an annual performance review of Executive Staff.

C. PASTORAL RELATIONS COMMITTEE

A Pastoral Relations Committee shall be established within six months of the calling of a new Regional Minister/President for the purpose of supporting the Regional Minister in his/her task, offering a channel of communication to the Region with regard to the Regional Minister's function, assuring that a Performance Review is conducted at least annually, and making salary and other recommendations as appropriate.

- 1) The Pastoral Relations Committee shall be composed of seven persons, including the chair.
- 2) Three Committee members shall be selected by the Moderator and three members shall be selected by the Regional Minister/President.
- 3) The Chair of the Committee shall be selected jointly by the Moderator and the Regional Minister for a two year term.
- 4) The term of office shall be arranged thereafter so that two members are appointed each year with no members serving more than three years.

D. SEARCH COMMITTEE

1. A Search Committee of 7 or more persons, two of whom serve on the Personnel Committee, to search for and recommend to the Regional Board the calling of a Regional Minister-President and/or Associate Regional Minister(s) shall be appointed by the Regional Board when needed. The Search Committee shall consult with the [College of Regional Ministers and the office of the General Minister and President. The conditions of call shall be set forth in the Letter of calling.

2. The Search Committee for a Regional Minister-President will follow the current version of the Disciples of Christ Executive Search Process as made available through the College of Regional Ministers and Office of General Minister and President. The Search Committee will work with a consultant from the College of Regional Ministers.

3. Upon announcement of a pending vacancy in the office of Regional Minister President, the Personnel Committee will recommend to the Regional Board a candidate for the position of Interim Regional Minister. Prior to an Interim Regional Minister search process, the Regional Board will vote to confirm the membership of the Personnel Committee as appointed by the Regional Moderator. The Interim Regional Minister candidate will need 75% approval in the Personnel Committee and in the Regional Board for approval.

E. OTHER COMMITTEES

Other committees or task groups may be appointed from time to time by the Board of Directors for such tasks and duties as may be deemed necessary.

ARTICLE X. FISCAL PROCEDURES

- A. All funds shall be deposited in financial institutions upon the authorization of the trustees of their legal agent.
- B. Disbursements shall be approved by the Regional Minister-President or by duly authorized persons. Expenditures shall be made in accordance with Board authorization and adopted budget of the organization, subject to funds available.
- C. Checks in the amount of \$200.00 and under may be signed by one person authorized to sign checks. Other checks shall be signed by two persons; the Treasurer, the Regional Minister-President, or persons duly authorized by the Regional Board.
- D. Each commission and committee shall formulate its own budget and submit it with rationale to the Finance Commission, which will present a suggested budget to the Regional Board.
- E. The budget shall be biennial, formulated every even-numbered year for the following two years.
- F. By March 15th of even-numbered years the chairperson of the Finance Commission shall make written requests of all commission and committee chairpersons to submit written budget requests for the following two years, by August 1st. It shall be the responsibility of the Finance Commission to compile a budget commensurate with anticipated income and to recommend the budget to the Regional Board in writing by November 15th to be acted upon by the Regional Board at the fall meeting.
- G. The biennial annual budget shall take effect January 1st of the following (odd-numbered) year.
- H. The finance records of the preceding year shall be examined for the Regional Board by a Certified Public Accountant in the following year.

ARTICLE XI. PRINCIPAL OFFICE, AGENT OF RECORD, CORPORATE SEAL

- A. The principal office of the Christian Church (Disciples of Christ) in Oregon and Southwest Idaho shall be in Portland, Multnomah County, Oregon.
- B. The agent of record is the Regional Minister-President.
- C. The Corporate seal shall be inscribed with the name of the organization and the date of its incorporation.

ARTICLE XII. AMENDMENTS

The Guidelines may be amended by a two-thirds vote of the Regional Board, provided that a copy of the change is circulated to the Regional Board of Directors 60 days prior to the voting.

Revised February 24, 2001, Revised February 1, 2014, Revised May 21, 2016,
Revised November 6, 2021 Revised November 5, 2022

Attestation by: _____