

**June 4, 2022**  
**Regional Board Report**  
**Communications Associate**  
**Stacy Shelton**

Since February 5, I have engaged in the following for the communications role:

- Communicated with congregations and pastors about filling out their Yearbook Reports on Alex and gave lessons on the process where needed and able.
- Updated pastoral records in CDM and with DHM as well as Alex.
- Updated templates for Facebook, the Common Current and the website.
- Created registration form and processed registrations for Regional Assembly
- At Assembly, took payments and helped with check in.